

## CARLYNTON SCHOOL DISTRICT

### Agenda Setting/Committee/Voting Meeting January 10, 2013 Carlynton Jr.-Sr. High School Library – 7:30 pm

#### MINUTES

The Carlynton School District Board of Education held its Agenda Setting/Committee/Voting Meeting on January 10, 2013 in the library of the junior-senior high school. Those in attendance for the meeting included President David Roussos and Directors Joe Appel, Sandra Hugan, Nyra Schell, Patti Schirripa, Betsy Tassaró, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Trish Andrews, Business Manager Kirby Christy, Principals Laura Burns, Carla Hudson, Jacie Maslyk and Robert Susini, and Director of Pupil Services Lee Myford. The audience was comprised of three individuals and one member of the press.

**CALL TO ORDER** - *The meeting was called to order by President Roussos at 7:31 pm. Crafton Elementary students Anya Carrasco and Olivia Robb led the pledge; high school sophomore Aymed Thornton was recognized for his athletic prowess in track.*

*The roll was called by Recording Secretary Michale Herrmann; Director Schriver was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

#### **APPROVAL OF MINUTES:**

Director Walkowiak moved, seconded by Director Hugan to approve the minutes of the December 6, 2012 Reorganization Meeting as presented;

*And the minutes of the December 6, 2012 Committee/Voting Meeting as presented. By a voice vote, the motion carried 7-0-1 with Director Schell abstaining due to absence.*

#### **REPORTS:**

- **Executive Session** – *President Roussos said personnel, contractual and legal matters were discussed in the closed session.*
- **Administrative Reports**
  - **Superintendent's Report** – *Mr. Peiffer deferred to Ed Mantich, who offered a Power Point presentation with a comprehensive overview of the Keystone Exam requirements. Several questions were asked and answered. The board asked for the presentation to be placed on the district website.*
  - **Secretary's Correspondence** – *The minutes of the October 2, 2012 Joint Committee meeting of Parkway West CTC were entered into record. (SC Item #0113-01)*
  - **Business Manager Report** - *Mr. Christy provided copies of the district's fiscal audit report from Hosack, Specht, Muetzel and Wood. He said a rep from the firm will give a brief presentation at*

Minutes of the December 6 ,  
2012 Reorganization Meeting

Minutes of the December 6,  
2012 Committee/Voting  
Meeting

*the next meeting and the audit report will appear on the agenda for approval. Mr. Christy also discussed the proposed index rate, explaining that taxes or the millage rate cannot exceed or be raised more than 2.1 percent. He added that the index rate does not imply the board will raise taxes. Currently, there is \$14.8 million in the fund balance; this money can be moved to a capital projects fund and about \$400,000 will be assigned to a PSERs account. Director Hughan mentioned the district should receive a \$60,531 reimbursement from Parkway Career and Technical Center. Mr. Christy said the money has been received and is already in the bank.*

- Director of Pupil Services Report – Mrs. Myford distributed information about the 21<sup>st</sup> Century Learning Community Grant and its progress at Carnegie Elementary
- Principals’ Reports – The principals distributed flyers brimming with information about school happenings and student achievements.

## I. Miscellaneous

Director Wilson moved, seconded by Director Tassaro, to approve the list of conference and field trip requests as presented and approved by administration. (Miscellaneous Item #0113-01 REVISED) **By a voice vote, the motion carried 8-0.**

Conference and Field Trip Requests

## II. Finance

Director Wilson moved, seconded by Director Hughan, to approve the November 2012 Cafeteria Fund Report as presented by Aramark Educational Services; (Finance Item #0113-01)

October 2012 Cafeteria Report

The November 2012 Athletic Fund Report with an ending balance of \$9,698.08 as presented; (Finance Item #0113-02)

November 2012 Athletic Fund Report

The November 2012 Activities Fund Report with an ending balance of \$32,275.69 as presented; (Finance Item #0113-03)

November 2012 Activities Fund Report

The December 2012 Real Estate Tax Refund for the Borough of Carnegie as submitted. (Finance Item #0113-04)

Carnegie RE Tax Refund – December 2012

The Treasurer’s Report for the month of November 2012 as presented;

November 2012 Treasurer’s Report

The November 2012 bills in the amount of \$1,916,653.58 as presented.

November 2012 Bills

*And the January 2013 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0113-05) **By a voice vote, the motion carried 8-0.***

Carnegie RE Tax Refund – January 2013

Director Appel moved, seconded by Director Wilson, to approve the creation of Requests for Proposals by Thomas and Williamson LLC for the following renovation priority line items:

RFPs – Thomas and Williamson / Renovation Priority Line Items

- Exterior doors for all three (3) school buildings as needed

<ul style="list-style-type: none"> <li>▪ Interior classroom door locks (30-Crafton, 36-Carnegie and 60-junior senior high school)</li> <li>▪ Electronic door entry system for exterior entrances as needed</li> <li>▪ Boiler systems for the elementary schools</li> <li>▪ DX – air conditioning systems for the elementary schools</li> <li>▪ Design and construction of a contained and secure vestibule for all three (3) school buildings</li> <li>▪ A Phone Master parent notification system</li> </ul> <p><b>By a voice vote, the motion carried 8-0.</b></p>	
<p>Director Hughan moved, seconded by Director Wilson, to approve the reimbursement to the cheerleading boosters for fifty percent of invoice submitted to district in July 2012 for cheerleader warm ups in an amount not to exceed \$325. <b>By a voice vote, the motion carried 8-0.</b></p>	<p>Partial Reimbursement – Cheer Warm-Ups</p>
<p>Director Schell moved, seconded by Director Tassaró, to contract with ESafe Technologies to provide support and repair work to district servers at a cost of \$6,000 for 40 hours of support, which can be applied in increments of \$1,500 for ten (10) hours and \$4,500 for thirty (30) hours;</p>	<p>ESafe Technologies – Server Support</p>
<p><i>And</i> the contract in the amount of \$500 to the University of Pittsburgh Tri-State Study Council for facilitating a working retreat for the superintendent and school board the weekend of January 11-12, 2013. <b>By a voice vote, the motion carried 8-0.</b></p>	<p>Tri-State Study Council – Superintendent/School Board Retreat</p>
<p><b>III. Personnel</b></p>	
<p>Director Schell moved, seconded by Director Hughan, to approve the additions to the 2012-2013 Athletic Supplemental Volunteer List per review and recommendation of the administrative staff:</p> <ul style="list-style-type: none"> <li>▪ Jack Dunmyer – Bowling</li> <li>▪ Joshua Ray – Bowling</li> <li>▪ Zachary Janocha – Wrestling (Personnel Item #0113-01)</li> </ul>	<p>Additions to the 2012-2013 Athletic Volunteer List</p>
<p>Ashley Todd as a long term English substitute for the remainder of the 2012-2013 school year, effective January 2, 2013, as recommended and under the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement. (Personnel Item #0113-02)</p>	<p>LTS, English – Ashley Todd</p>
<p>Susan Brossman as a long term Health/Physical Education substitute for the second semester of the 2012-2013 school year, as recommended and under the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement. (Personnel Item #0113-03)</p>	<p>LTS, Health/PE – Susan Brossman</p>
<p><i>And</i> award a Permanent Employee Contract to Steven Vayanós for the position of Spanish/Foreign Languages teacher, under the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement. (Personnel Item #0113-04) <b>By a voice vote, the motion carried 8-0.</b></p>	<p>PE - Steven Vayanós, Spanish</p>
<p>Director Wilson moved, seconded by Director Schell, to approve a three (3) percent salary increase for the following Act 93 employees: three (3) principals and one (1) assistant principal, the Pupil Services Director, and</p>	<p>Act 93 Salary Increases</p>

the school psychologist, contingent upon satisfactory ratings of the 2011-2012 school year and retroactive to July 1, 2012; **By a voice vote, the motion carried 8-0.**

Director Schell moved, seconded by Director Tassaro, to approve the addition of Eris Poland, elementary teacher, to the 2012-2013 Day to Day Substitute List as recommended by administration and presented; (Personnel Item #0113-05)

The additions of returning spring coaches to the 2012-2013 Supplemental Athletic List as presented:

- Jason Sharp – Head Varsity Boys’ Baseball
  - David Marx – Head Varsity Girls’ Softball
  - Kelly Fritchman – Assistant Varsity Girls’ Softball
  - Susan Brossman – Assistant Junior High Swimming
  - Caitlin McManus – Head Junior High Swimming
  - James Glaser – Head Varsity Boys’ Tennis
  - Nate Milsom – Head Varsity Boys’/Girls’ Track
  - Annemarie Bunch – Assistant Varsity Boys’/Girls’ Track
  - Rick Milsom – Assistant Varsity Boys’/Girls’ Track
- (Personnel Item #0113-06)

And the following three individuals to serve as tutors for the Carnegie Towers Power Hour program, two (2) hours per week per position at an hourly rate of \$30 as presented:

- Mary-Anne Clark
- Brian Harewicz
- Lysie Merglowski

(Personnel Item #0113-07)

**By a voice vote, the motion carried 8-0.**

#### IV. Policy

Director Wilson moved, seconded by Director Tassaro, to approve the Title I Parent Involvement policy and the Title I Compliant Resolution policy as submitted. This is the second presentation of these policies. (Policy Item #0113-01 and #0113-02) **By a voice vote, the motion carried 8-0.**

#### V. Student Services

Director Hugahan moved, seconded by Director Appel, to approve the various trips to Seven Springs Mountain Ski Resort for members of the Carlynton Ski Club as presented. Dates may be cancelled or rescheduled due to inclement weather. Students are responsible for the cost of lift ticket, rental equipment, lessons and bus transportation. (Student Services Item #0113-01) **By a voice vote, the motion carried 8-0.**

**OLD BUSINESS:** *None*

**NEW BUSINESS:**

- *Parking at high school – The board discussed the possibility of widening*

Addition to 2012-2013 Day to Day Sub List

Additions to the 2012-2013 Athletic Supplemental List

Carnegie Towers Power Hour Tutors

Policies – Title I

Ski Club Trips

*the driveway and the idea of painting lines and parking spaces along the curb closest to the hillside; the circle should be mandated a drop off and pick up zone only. It was decided to contact other school districts to seek solutions.*

- ***Dual enrollment college courses for students, fall of 2013, with the University of Pittsburgh*** – Mr. Peiffer explained the potential and how this could be operated; he said it would make students college-ready and the district more competitive. There was no objection to investigating this service further.
- ***Possibility of offering physical education courses in the summer (2013)*** – Mr. Peiffer explained that students could earn the physical education credit in the summer, opening more time during the school year for electives, singleton courses or Keystone Exam mediation. It would be available to those in grades 9-12. The board gave the nod to further explore the option.

**OPEN FORUM:** Audience member and district aide Maureen Nelson asked what happens to a student who repeatedly fails the Keystone Exam. Mr. Mantich said a project is then given to the student.

**ADJOURNMENT:** With no further business to discuss, Director Hughan moved to adjourn the meeting at 9:30 pm, seconded by Director Wilson. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

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Kirby Christy, Board Secretary

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Michale Herrmann, Recording Secretary